

## PREPARING AND GIVING A PRESENTATION

*Art Awareness Co-Chairs*

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Welcome to Art Awareness! This enriching program will give you a chance to actively participate in your child's education. With some planning and some creativity on your part, you will have a rare opportunity to leave a lasting impression on all the kids in your child's class.

During your lesson, you will be presenting prints of an artist's work, discussing style and biography, and following up with a hands-on art activity. Art Awareness is a time that the students and teachers will truly look forward to each quarter! Here's how it works...

1. **Set a Schedule:** E-mail the people on your team and decide who will be the contact person to the teacher. The contact person should get a few dates from the teacher at the beginning of each quarter and arrange a presentation time and date. You may want to set up the schedule for the whole year at this time. Many of the grade levels schedule art awareness during the same week. If you are Team A, you are to present during 1<sup>st</sup> and 3<sup>rd</sup> Quarter and Team B is 2<sup>nd</sup> and 4<sup>th</sup> Quarter. If you are in a group with fewer volunteers, then you are Team A/B and responsible for all 4 quarters. You may divide up the work between group members, allowing all to participate.
2. **Coordinate with your teacher:** Allow about 45 minutes for a presentation from start to finish. The teacher needs to know: 1) the time needed for the presentation, 2) if you have any special needs, (like a CD player or request to go outside) and 3) what medium you will be using (chalk, paint, etc.).
3. **Prepare your presentation:** Use the sign out sheet to check out the artist packet from the Art Awareness shelf located in Room 134. We have created Power Point presentations available on the school website on all artists that are available for your use. We encourage you to use a Power Point presentation with the classroom Smart Board. You may create your own, or use the ones on the Spring Brook website as a guide.
  - Go to Spring Brook website under PTA and find Art Awareness tab
  - Find your artist, download the presentation and save as your own file to use
  - Edit the Power Point presentation depending on your grade level and project
  - Bring in on a flash drive to your classroom on the day of presentation to use with the Smart Board
  - OR you may click the link directly in the classroom and play existing presentation
4. **Find your artwork:** Each grade level has prints for you to bring and display in the classroom during your presentation. There is a map of the artwork locations in Room 134 on the bulletin board.

5. **On the day of your presentation:** Check in at the front office with your drivers license. Take the print and gather any supplies you may need in the art awareness cabinet. There are many visual aids for your use, including the Remington horse sculpture, van Gogh vase & flowers and Warhol Campbell's soup cans, etc., located in Room 134 in the labeled drawers and cabinets. ***Please do not use any supplies from the classroom or art teacher, all supplies are provided in Room 134 in the cabinet against the wall. If there are special supplies you need, please ask us first before purchasing anything.***
6. **Give your presentation:** Remember to keep it simple and age appropriate. A suggested lesson time line: 10-minute introduction to artist, 25-35 minute art project, 10-minute cleanup. If your project may be messy, please use newspaper to cover the desks. If you have a partner, have one person pass out the materials and cover the student's desks, while another person gives the presentation.
7. **Please take a few pictures of the kids or the entire group with their finished project and email as attachments to david\_worst@ipsd.org for the school entrance display. We have a power point template available on the website for your use.**
8. **After your presentation:** Please return the print and clean and organize the art supplies before returning them to the drawers/cabinets. Sign-in your artist folder and place it back in the appropriate slot. There are no sinks in classrooms for cleanup – you'll need buckets and water. Please make sure that there is no mess left behind in the classroom or in the bathrooms.

#### **Art Supplies**

Markers, chalk, oil pastels, watercolor crayons, colored pencils, sketch pencils

Tempera paint, watercolor paints, brushes

Water bowls, Q-tips and small sponges (for painting)

White 9x12 and 12x18 paper, multi-colored construction paper, & water color paper in 9x12 and 12x18

Paper plates (to use as paint pallets), spray bottles, and buckets for water

Mirrors (for self portraits) and magnifying glasses, eye droppers

Shaped scissors and colored tissue paper for collages

**Please make sure you join the PTA to participate as a volunteer.**

**If you have any questions, suggestions or need help, please feel free to contact one of us. Thank you again for bringing art into the classroom!**